

RESERVATION FORM

Canadian Education International - Vietnam
9-11 March 2019

BOOKING DETAILS					
Last name (Mr/Mrs/Miss):		First name:			
Date of birth:		Nationally:			
Arrival date:	Flight number:	Time:			
Departure date:	Flight number:	Time:			
GUEST DETAILS					
Passport number:		Date of issue:			
Title:		Company name:			
Address:					
City/State:		Country:			
Zip/Postal code:		Email:			
Telephone:		Fax:			
PLEASE RESERVE - Please tick the appropriate boxes for your service					
Room Type	Room rates			Benefits Included	
	Single	Double			
Deluxe	VND4.200.000++/room/night	VND4.560.000++/room/night	Breakfast(s) & Internet		
Preferences:	Smoking/Non-smoking	King-size bed	Twin bed		
Limousine Service: USD 58.00++ per car (4 seats or 16 seats) per way USD 110.00++ per car (29 seats or 35 seats or 45 seats) per way					
Pick up	Yes/ No	Yes/ No	Number of persons		
Drop off	Yes/ No	Yes/ No	Number of persons		
Payment Method:	All charges will be paid by guest own account. Credit card is requested for booking guarantee				
Other Special Request:					
RESERVATIONS GUARANTEE - Credit card with expiry date is required upon making reservation.					
Credit card type	American Express	Diners Club			
	Master Card	Visa			
	JCB				
Credit card No.:	Issued date:	Expiry date:			
Card holder's name:		Card holder's address:			
Card holder's Telephone No.		Card holder's signature			
I hereby authorize InterContinental Saigon to use the above credit card to guarantee for all details of my booking at InterContinental Saigon (Corner Hai Ba Trung & Le Duan Street, District 1, HCMC, Vietnam). For any case of no show or cancellation of this booking, Hotel reserves the right to apply penalty charge as per hotel's policy with the above credit card detail					
TERMS & CONDITIONS					

Check In / Check Out

- Check-in: check-in is at 1500 hours. Rooms required before 1500 hours on the day of arrival on confirmed basis must be pre-blocked. An additional one (1) night room charge will be levied

- Check-out: check-out is at 1200 hours. All late check-outs are arranged based on availability and need to be confirmed by contacting the Front Desk directly. The following late check-out charges applies accordingly:
 + From 1:00 pm to 6:00pm: 50% of one night room rates
 + From 6:00 pm onwards: 100% of one night room rates

Reservation

- All reservations must be made on the official Hotel Reservation Form
- Full credit card details (number and expiry date) and flight details are required to guarantee your reservation

Early departure / No show penalty / Booking cancellation penalty

A penalty charge will be applied to personal accounts of equivalent to total room night charges blocked and confirmed, under the following situations:

- Bookings made with early departure from the earlier check out date confirmed when making the reservations
- Bookings made with "no show" at the hotel
- Any cancellation notified Hotel will be applied cancellation charge and applied for full booking period after booking made (Space for subsequent nights will be released for resale at the hotel's discretion)

Remarks

- The above rates are quoted in USD and subject to 5% service charge and 10% VAT
- The above rates are extended specifically for this event **from - March to 11 March 2019**
- Please be advised that bed type and smoking preference are subject to room availability upon arrival

Please send the completed form with your signature.
 Please send directly to the Hotel via resvn1@icsaigon.com and copy resvn2@icsaigon.com & kimthuy.tran@icsaigon.com